

MANDURAH OVER 55 CYCLING CLUB BY-LAWS

October 2011

1. Membership is open to all persons over the age of 55 years. Spouses younger than 55 years will be allowed membership. Persons wishing membership, other than spouses and those younger than 55 years of age, will be allowed into the club at the discretion of the management committee. The verification of admittance will be by the Treasurer placing details of the applicant before the management committee at the next monthly meeting.
2. One of the duties of the Treasurer will be to act as membership secretary to keep records of membership applicants and to keep an up to date membership list. This shall be updated and be available at the 'ride desk', in March and October of the current cycling year. The Treasurer, in conjunction with the Vice President, will also keep an 'up to date' "asset register" of the club's assets.
3. Club ride day is to be each Tuesday throughout the year, the starting point as nominated by the management committee and advised in the ride calendar.
4. The Ride Captain, or his nominee, is responsible for producing a ride calendar, which will be made available at the ride desk, on the Notice Board, and on the Club's website.
5. Annual membership fees will be set by the AGM as per the constitution. As of 2010 they will be \$45.00 PA per member. Social member \$10.00 PA.
6. Annual membership becomes due and payable from 1st Jan each year.
7. Should any member resign during the year, no refund fees will be offered.
8. Nomination fee for a new member joining the club will be set by the management committee, currently in 2010, as \$5.00.
9. Members who do not pay annual membership within the first 2 months of any fee paying year will be regarded as non-financial and held at that status for a maximum period of one year.
10. Nomination fees will be required to be paid again by any member whose membership has not been paid for a period in excess of twelve months, unless that member elects to bring his membership up to date by the payment of all due annual membership fees.
11. Newspaper notices of condolence for members' bereavements shall be brief and sanctioned by the management committee and conform to a standard format, as nominated by the President and Secretary.
12. Should the management committee be notified of a member's long term illness or hospitalisation, every endeavour will be made to send a "get well" card from the management committee.
13. Criteria for Life Membership shall be a minimum of 7 years continuing membership of the club along with general committee membership of 3 years. (may be non continuous service). Life members shall be approved by secret ballot by the management committee at the time of proposal.
14. Life members will enjoy all club membership benefits without the payment of annual membership fees. They shall be entitled to vote at the AGM but shall not be eligible to hold any management committee position unless they revoke their life membership status.
15. Members can be elected to any one management committee position for a maximum period of three consecutive terms.
16. An engraved membership badge will be presented to every new member along with a membership card, identifying that particular person as a member of Mandurah Over 55 Cycling Club. Annual membership cards will be issued to each financial member.
17. Every endeavour will be made to have the club bike trailer/chuck wagon available for "away rides". Availability will depend on a volunteer towing vehicle and driver.

18. A member of the Mandurah Over 55 Cycling Club may use a club bike trailer for an independent event on the condition that the event then becomes recognized as an official event, to be inserted into the regular ride calendar and made open to other members through the usual ride calendar promotion (e.g. notice board, web site and verbal announcement).
19. Fuel costs for club members towing either the Bike Trailer or the Chuck Wagon for club activities will be reimbursed by the club, upon presentation to the treasurer, of the fuel receipt.
20. On club tours, only the nominated/volunteer, "Full Tour Chuck Wagon Driver" will have the tour fee subsidised by 50% by the club.
21. Storage of individual member's bikes or other equipment in the storage shed shall require approval of the management committee, noting the requirement of personal responsibility for insurance of the stored items.
21. Although not spelled out in the constitution, it is proposed that the chairman of the Annual General Meeting shall be the club's outgoing President, who will relinquish the chair to the new incoming President once the election results are known.
22. To assist the management committee in the conduct of the Annual General meeting and any Special General Meeting, the management committee will appoint a Returning Officer (RO) at the same time as calling the nominated meeting, to conduct the ballot for the election of officers in accordance with the constitution of the club.

The RO shall,

1. not be seeking election on the new committee nor be a member of the retiring committee.
2. have the power to appoint assistants who shall not be seeking election on the new committee nor be a member of the retiring committee.
3. in conjunction with the Secretary, issue nomination forms for all positions in accordance with the constitution of the club.
4. determine a potential voter's right to vote at the said meeting, from a current financial members' list at the date of calling the 'Annual General' or 'Special Meeting'.
5. should it be required, distribute ballot papers for the individual positions to all members present, or to those who are eligible to vote at the Annual General Meeting and have requested an absentee vote, and subsequently present a list of the successful candidates to the chairman of the Annual General Meeting.